Foundations in Leadership

As part of your MBA program, you are scheduled to participate in the Johnson School’s *Foundations in Leadership* course beginning on August 18, 2008. This has proven to be a highly popular and engaging course that can help you develop your managerial and leadership skills, and lay the groundwork for fulfilling your long-term career aspirations.

This course is grounded in the Johnson School Leadership Model – a multi-faceted framework that includes a focus on the importance of self-assessment; building technical and functional skills; developing strong interpersonal relationships; knowing how to work in the lead teams; and understanding how to critically analyze information in order to make strategic decisions and act quickly and effectively. The goal of this course is to help you assess and understand your strengths as a manager and a leader, as well as where you have room for development. At the end of the course you should leave with a positive action plan that is linked to your career goals, as well as a method for achieving that plan.

There are two (2) online survey instruments available to you in this course:

- **Myers-Briggs Type Indicator** *(REQUIRED)*
- **Johnson School Leadership Assessment/360** *(OPTIONAL)*

The instructions for completing each of these assessments are outlined below. Please read the instructions for completing the assessments carefully. You must fully complete the required MBTI assessment by **Friday, August 1, 2008**.

- **Myers Briggs Type Indicator (MBTI)  *(REQUIRED)*

  The MBTI assessment will be completed online. To access the assessment:

  Go to: [http://online.cpp-db.com](http://online.cpp-db.com)

  Your initial, temporary login information will be:

  Login: Johnson01
  Password: leaders01
  User ID: leave blank on first login

  *(Please note: the login and password are case-sensitive!)*

  Once you have logged in, follow the instructions provided on the *SkillsOne* CPP Website.

  **NOTE**: you will only complete the MBTI instrument, *NOT* the TKI and FIRO-B assessments.
Johnson School Leadership Assessment/360 (OPTIONAL)

This is a 360-degree feedback survey that is based on the Johnson School Leadership Model. It identifies your overall management and leadership strengths and weaknesses. *This instrument requires input from you and up to nine other people.*

The others we ask you to include are your supervisor, peers and direct reports at your current workplace. We recognize soliciting feedback via the Johnson School Leadership Assessment may be a little sensitive for you, in which case we encourage you to call on people you used as references, peers you can trust, or anyone who knows something about how you work, including family and friends. The important thing to keep in mind is to solicit feedback from people you want to comment on your leadership style.

The instructions will be e-mailed to you and will require your immediate attention. You will receive an e-mail from Nancy Bell, nch5@cornell.edu on how to complete this online assessment. Please read and attend to this e-mail as soon as possible. We want you and your respondents to have sufficient time to complete the instrument, so it is important that you identify them as soon as you can.

Again, the required MBTI assessment must be completed by **Friday, August 1, 2008** in order for you to fully participate in the Foundations in Leadership course. If you have any questions, please contact Nancy Bell at (607) 255-6637 or nch5@cornell.edu